

## GPSEN Board Meeting Minutes

Thursday, December 8, 2016

10:00 am – 12:00 pm

Conference Call

### Board Members in attendance: (X – present; E- excused)

X	Nicole Baber	E	Nick Pasquale
X	Frank Granshaw	X	LeRoy Patton
X	Lin Harmon-Walker	X	Bruce Podobnik
E	David Kunz	X	Briar Schoon
X	Laura Kutner	X	Kim Smith
X	David Macek	E	Heather Spalding

### Advisors in attendance

X	Heather Moline (A)
	Gary Obermeyer (A)
X	Suzanne Tom (A)

9 of 12 Board Members were present – quorum met.

Action Items	Person(s) responsible	Due Date	Status
Update chart with task progress and post minutes on website	Kim	12/15	x
Add recommended changes to action plan spreadsheet	Kim	12/20	
Develop action plans for different metrics with working groups	Committee leads	12/8	In process
Establish roles for Programs & Events committee	Kim and Heather S	12/15	
Recruit leadership for Research & Curriculum team	Bruce	1/12	
Plan Sustainability Symposium	Mariah and P&E	12/30	x
Seek Sponsors for Symposium	Board	12/20	x
Sign MOUs with EcoPsychologists	Kim and Laura	12/13	x
Get more information on Oregon Zoo partner model	Kim and Amanda G	12/16	
Hire PSU Leadership Fellow	Heather	12/12	x
Formalize Internship model – send to Board	Kim and Heather	12/20	In process
Setup International Working Group	Lin	1/5	x
Finish setting up Financial forms	David and Kim	1/12	x
Print GPSEN flyers	Briar	12/15	x
Submit LOI to Murdock and Spirit Mountain	Laura and Heather M	12/30	x
Database working group meets again	Gary, Nick and Dave	12/20	x
Share UNU Report with Board and via newsletter	Kim	12/16	x
Send Intertwine Equity Training details	Kim	12/15	x
Attend End-of-Year Party at Port of Portland	Board	12/15	Reschedule
Set up tour of Solar World	Frank	12/8	In process

### 10:00 Introductions and Reflections on Standing Rock and News

The Board is feeling a combination of hope and despair, from the encouraging actions of Standing Rock, the efforts to help our students and communities, and the need to celebrate victories to deeper concerns about corporate sponsorships, budget cuts, and the proposed political cabinet.

### Logistics

- A. Facilitator: Bruce Podobnik; Notetaker: Kim Smith
- B. Reviewed group dynamics, decision-making process, and bike rack practice
- C. Confirmed agenda- with some revisions in timing.

- D. Minutes approved from last meeting

## Reports and Updates

- A. Review action items from minutes

1. Kim reviewed the action items and noted that efforts are still needed to create more action charts for our annual plan.
2. Kim and Heather are still working on the guidelines for the Programs & Events committee.
3. Bruce noted that the Research & Curriculum committee is focused on the Symposium.

- B. Sustainability Symposium – moved to Friday, January 27, still at PCC Sylvania.

1. Facilities- Rooms have been reserved. PCC Sylvania will be able to cover costs of facilities. Some fees waived, as co-sponsors.
2. Sponsors – still seeking sponsor funds to cover food. Have approached Solar World and Solar City. Frank recommended Sunlight Solar and Neil Kelly (purchased Mr. Sun). *See sponsorship outreach letter.*
3. Keynote – Amy Pearl, with Hatch Innovation, has agreed to be our keynote speaker. Board agreed to pay an honorarium of \$500.
4. Presentations - 9 proposals have been submitted so far for presentations, workshops, posters, and tables. More to come. Schedule for workshop and speakers is almost full. Can still accept more posters and tables.
5. Awards- Award winners will speak in the evening. Nonprofit: Community Energy Project; Professor: Joel Magnuson; Youth: Ibrahim Ibrahim
6. Registration- Yashar will help set up for website. Board agreed to have a suggested donation of \$10 to help with funds and to reflect quality of event and increase accountability to attend. Scholarships available, sliding scale, no one turned away. Can make day event free and just charge for reception and evening event.
7. Marketing- outreach letters have been sent out to College Network and speakers. With more details in place, will create a formal flyer. Waiting on registration link.

- C. TGIF- Hope and Resilience

1. Two Ecopsychologists, Kathy Stanley and Rebecca Lexa, applied to create our curriculum and trainings, including a hope and resilience module for winter and climate change module for spring.
2. Laura and Kim will meet with Kathy and Rebecca next week to talk about content and sign MOUs.
3. Board agreed to pay each \$1000 for curriculum development, with \$3,000 to cover operations costs, and \$1000 for the costs of the trainings

- D. Oregon Zoo Partner model

1. No new developments with the Zoo. Kim will check with Amanda Greenvoss about holding a meeting.
2. Board agreed to be an affiliate vs. partner, so we are not locked into 30 hours of programming, for now.
3. Kim encouraged Board to think about new programs.
4. David noted that partners get discounted rates for room rentals. Possible to host Symposium there next year.

- E. Internships and Fellows – Heather M and Kim

1. Internships - Heather M is working on grants, Symposium outreach, and formalizing the GPSEN Internship form. She has researched the AASHE Sustainability Internship Program, as a model. Setting up template, based on past efforts and her own Cooperative Education process.
  - a. Bruce wants to see the model to make sure it is usable for different institutions. Bruce, Heather M, Lin will support effort.
  - b. We need to put opportunities on website.
2. Fellows - Heather S is hiring a GPSEN College Network Fellow at PSU. 2 candidates applied. Responsibilities are: Maintain college network list; Help with outreach for events, like the Symposium and Hope trainings; Host a networking event; and develop Social media resources for virtual networking.

- a. Bruce revised the databases – sustainability collaborators list (all stakeholders) and the College Network spreadsheet (created by Tia) – to create email lists for outreach. Kim has sent out RFP for Symposium to list.
- b. Some confusion on names. Different from GPSEN Fellows, through Think Tank and Student Sustainability Fellow, through PSU's ISS.

#### F. International Working Group - Lin

1. Lin is developing the responsibilities of the Working Group
2. World Affairs Council (Andrew Neal) has expressed interest in collaborating on exchange programs, hosting international visitors.
3. PCC and PSU, as well as other RCEs, want to establish student and professor exchanges focused on sustainability – some language issues. Need to loop in all of the regional colleges.
4. University of Hawaii's East-West Center's Asian Studies Development Program Conference will be in Portland, in March.
5. Kim has applied for a sabbatical to be a Scholar at the East-West Center next year to find synergies between internationalization and sustainability and partnerships between Asian RCEs and Portland.
6. UNU has asked if we could host a Global Conference or RCEs of the Americas. Board agreed to look at 2018.
7. Will loop LeRoy and Jocelyn Gary (PPS, Pen Pal Program) into Working Group

#### G. Conferences

1. World Affairs Council – Laura and Kim both presented at the [Teach the World Tend the World Conference](#) on Dec 3. WAC charged teachers \$35 to attend. We had a GPSEN table and received a lot of interest.
2. The [Global RCE Conference](#) went very well in Indonesia. Jocelyn Gary and Ibrahim Ibrahim represented us well, with both the RCEs of the Americas team and Youth Network. Jocelyn will continue to develop the Pen Pal Program and Ibrahim will help lead the youth network in our continental group. Pictures will be shared.

#### H. Financial Update – David

1. Successful hand-off from Bruce
2. All signed in to banking, PayPal, etc. Have organized files in Dropbox.
3. Not many transactions so far, so easy.
4. Updated charter of accounts – need clarity on some expense categories. Kim needs to upload receipts.

### Discussions and Action items

#### A. Marketing – Briar

1. Board reviewed GPSEN flyer- recommendations:
  - a. Trim tag to “Get involved”
  - b. Question on whether can modify Sustainable Development image, with just the 5 Ps and not the extra text. Kim researched- it looks like it is not an official logo, so we can adapt.
  - c. Bold or italicize people/orgs that can join on back.
  - d. Does “Create” need the extra blue outline?
2. Flyer for Symposium – Kim will send draft to Briar

#### B. Grants – Laura and Heather M

1. Murdock- 3 year grant for operations.
  - a. Heather M. wrote great Letter of Interest. *See 2-page letter.*
  - b. If invited to apply, we need to pull together clear budget request, focused on staff capacity. Need to revise.
  - c. Nicole wrote up ED description. Nicole and David will help with budgets.

2. Looking at other grants, e.g., Spirit Mountain Community Fund (~\$5,000)
  - a. Need to fund Youth Network. Want to pay for Interns. Partner with different groups, e.g., The CENTER and Youth Mentoring Collaborative (Envl Ed).
    - i. The CENTER- received \$50,000 from Ford Foundation
    - ii. Trash for Peace working with the CENTER, on N. Vancouver- New Pop-up café, cart all built out of trash. Serve coffee, tea, and pastries, during tutoring time, Mon/Wed afternoons. Have another pop-up café at the Leaven Community Center, on N Killingsworth.
      1. Developing work skills, 5 interns over the last two years.
      2. For pictures, check out [Trash for Peace's Facebook page](#).
    - iii. Heather S – wants to be involved in youth and college network collaboration
  - b. Want more funding to host events – donate to host partners.
3. Goal to complement existing programs, not create new programs. Send grant ideas to Laura K.

#### C. Intertwine Equity Training – Kim and David

1. Intertwine Alliance is offering a training on equity. GPSEN will be part of a training cohort. NWEI is part of the implementation cohort.
2. Nicole, Nick, and LeRoy expressed interest. Board agreed to fund \$100/person to participate. Encouraged to support professional development and demonstrate commitment to equity.

#### D. Upcoming Events

1. End-of-Year Party and Tour of Port of Portland – Dec 15. Please promote and attend! RSVP on Facebook page. (Kim, Heather M, Nicole, Heather S, Bruce, LeRoy, Lin plan to attend)
2. Human Rights Day – organized with UNA Portland last year. Location for photo display did not work out.
3. See newsletter for other events. Be sure to submit events and resources, e.g., new NWEI book, out in Feb.

#### Appreciations and Announcements

- A. Thank you for conference call and keeping safe in the snow and ice. Facilitation worked well.
- B. Lin – Thanked Kim for giving time and heart on GPSEN!
- C. Kim – feels much more supported this year. Thank you, everyone!

**Bike Rack:** No items

**12:00 Adjourn**