

GPSEN Board Meeting Minutes

Thursday, November 10, 2016

10:00 am – 12:00 pm

CLIMB, RM 102

PREP: Read minutes; review agenda and supplements; prepare committee reports; enter volunteer hours

Board Members in attendance: (X – present; E- excused; A- Advisors):

E	Nicole Baber	X	Nick Pasquale		Irene Bailey (A)
X	Frank Granshaw	X	LeRoy Patton	E	Heather Moline (A)
X	Lin Harmon-Walker	X	Bruce Podobnik	X	Gary Obermeyer (A)
E	David Kunz	X	Briar Schoon		Suzanne Tom (A)
E	Laura Kutner	X	Kim Smith		
X	David Macek	X	Heather Spalding		

9 of 12 Board Members were present – quorum met.

Action Items	Person(s) responsible	Due Date	Status
Update chart with task progress and post minutes on website	Kim	11/15	x
Add recommended changes to action plan spreadsheet	Kim	11/15	x
Develop action plans for different metrics with working groups	Committee leads	12/8	In process
Establish roles for Programs & Events committee	Kim and Heather	11/19	In process
Recruit leadership for Research & Curriculum team	Bruce	11/17	
Plan Sustainability Symposium	Mariah and P&E	12/1	In process
Send details on Riane Eisler and keynote options to Board	Kim and Think Tank	11/19	x
Seek Sponsors for Symposium	Board	12/1	x
Reach out to College Network for Symposium speakers	Bruce and Heather	11/15	x
Database working group meets again	Gary, Nick and Dave	11/25	
Connect with Intern Heather Moline for grant-writing	Gary and Laura	12/1	x
Complete marketing materials	Briar	11/18	In process
Meet with Oregon Zoo re: partner model; send info to Board	Kim, Nick and LeRoy	12/1	x
Hire PSU Leadership Fellow	Heather	12/1	In process
Formalize Internship model	Kim and Heather	12/1	In process
Complete UNU Report	Kim	11/15	x
Review newsletter and attend GPSEN events	Board	12/8	x
Set up tour of Solar World	Frank	12/8	In process

10:00 Introductions and Reflections – insights on impacts from election.

Logistics

- A. Facilitator: Bruce Podobnik; Notetaker: Heather Spalding
- B. Reviewed group dynamics, decision-making process, and bike rack practice
 - a. Request to take detailed conversations to committees based on Board responsibilities vs. working groups and need to complete agenda
- C. Confirmed agenda with no changes
- D. Approved minutes from last meeting, with additional tasks completed updated in chart. Post to website.

Reports and Updates

- A. Review action items from minutes
 - a. Kim will update the chart with progress toward our action items.
 - b. Heather- Included SDGs in action plan and with students at PSU, can share with Board
 - c. Network Analysis – through Intertwine, check out new website. Post collaborative events/projects on website.
 - d.
- B. RCEs of Americas – Lin
 - a. Few representatives from North America were able to attend, due to Visas blocked by Brazilian strike.
 - b. Important to learn Spanish, as most RCEs in the Americas speak Spanish or Portuguese.
 - c. Saw different ways of defining “progress” – Recognized limitations with recessions and limits in resources. Sustainability is not just about monetary wealth but about quality of life.
 - d. Perennial question: Does Portland want to host? Conferences tend to set high bar for hospitality. Decided to postpone until 2018.
 - e. Learned about many strategies that support SDGs through innovative methods – art, music, community events, gardens, recycling, and political advocacy as a network, e.g., Saskatchewan’s successful opposition to a proposed pot ash mine by leveraging their UNESCO RCE global partnership. Sustainable ice cream was a hit!
 - f. Our action plan was well-received; esp. how we shared our challenges as well as successes, through SWOT exercise.
 - g. Plan to create an RCE web platform for cross-RCE engagement.
- C. Calendar and Action Plans
 - a. Kim updated the action plans, with a spreadsheet and action charts, following a similar model to the GAP action plan (including GAP, SDGs, and timelines).
 - b. Approved the action plan pending minor changes: a key for committee acronyms, clarifying whether we are mapping to SDG indicators (169 vs. 17 goals), and use different sheets to map to GPSEN’s goals
- D. TGIF - Hope and Resilience
 - a. Connected with another ecopsychologist to develop Hope and Resilience curriculum
 - b. Will offer a February training on Hope and may create another module on climate change for spring.
 - c. Board supports Laura and Kim in choosing how to move forward and planning the trainings.
 - d. Will run draft of module by Think Tank. LeRoy, Nick, Bruce, Briar, and Heather would like to review a draft of the training curriculum.
 - e. Encouraged to have an assessment tool at the end.
- E. Sustainability Symposium – Jan 20 (Moved to Jan 27)
 - a. Call for proposals is out, venue is booked, sponsorship letter is ready to share. Solar World is interested in co-sponsoring. Board members encouraged to seek sponsors.
 - b. Looking for a keynote
 - c. Riane Eisler (<http://rianeeisler.com/>) was invited to present, but her hosting fee is: \$5,000
 - d. Board is supportive but expressed concerns:
 - i. Will choosing Riane help find sponsors?
 - ii. She has offered an additional workshop for students during the day
 - iii. Need to incorporate local diverse connections and speakers into the agenda
 - iv. Discussed whether a cost to attend should be implemented. Need to check on PCC rules.
 - v. The event would ideally not increase costs, but rather bring in funds to GPSEN
 - vi. Relate the keynote to current political contexts and hot topics (ex: election, partnerships, DAPL)
 - vii. What are the metrics of success for this event? Make money? Scale of engagement?

- viii. Other keynote ideas need to be sent to Kim ASAP – Think Tank will vote on keynote next week. Recommendations include: Standing Rock leaders, Wisdom of the Elders, Cornel Pewewardy, and Amy Pearl (won “woman of influence” for Hatch Innovation):
<http://hatchoregon.com/about-hatchoregon.html>

F. Financial Update – Bruce

- a. Quick Books and OnPoint accounts are not syncing as well as we’d hope. Shared accounts:
 - i. Checking: \$2,326
 - ii. Savings: \$2,495
 - iii. Paypal: \$309
- b. Bruce recommended that David M. take on the Treasurer role. Board approved recommendation. David agreed to serve as Treasurer until 2018. Shared thanks to Bruce for his contributions in this role so far.
- c. Nicole offered to lead the governance committee at our last meeting and will help with taxes.
- d. Finance committee to meet after Board meeting and will update at next meeting.

10:50 Discussions and Action items

A. Grants

1. Database- Gary

- a. Dave is still looking for appropriate funding sources. Gary will meet with online foundation directory specialist. Building a database that is integrated with the Wordpress platform of the website will likely cost around \$20,000. Will further discuss with Nick to refine design and appropriate costs, as question whether should build own model or purchase a plug-in.
- b. Want partners to be able to update content. Concerned about security.
- c. A variety of specific projects and content will be included, e.g. Frank’s virtual walk-about curriculum. Need consistent talking points and narrative for applications and outreach.
- d. More work needed re: content design, coding, timeline, and grant opportunities. Encouraged to take back to working group for review and then request approval from Board.
- e. Contact Intern Heather Moline - would like to help writing grant
- f. Still need IT intern through PCC. Applicants have not had Wordpress experience. Lin suggested advertising on CNRG.

2. EPA – Briar

- a. Received an overview of grant opportunity, focused on environmental justice and public health- 40 1-year grants for \$30,000.
- b. David mentioned that NWEI looked at the grant and it is very specific, e.g., technical focus on water pollution. Make sure GPSEN fits into one of their priority categories.

B. Marketing – Briar

- a. Briar shared sample flyers, developed by a PCC graphic designer.
- b. Board provided feedback and chose favorite designs. Kim and Briar will make the final decision.

C. Oregon Zoo Education Center – Kim and David

- c. Asked about expectations for different types of partner and affiliate designations
- d. Committee discussed the value of having local geographic flexibility and not feeling the need to host at only one venue based expectations for partners to offer programming for a minimum of 30 hours.
- e. Amanda Greenvoss, with the Zoo, would like to meet with Board members, to talk about partner expectations. Kim, Nick and LeRoy will attend the meeting.
- f. Will send out more information to the committee about the proposed partnership

D. Environmental Education Network Request – Kim

- a. Concern was expressed about a request to create an environmental education network in the region. Met with coordinator to explain GPSEN model in order to collaborate and not compete.
- b. Will stay in touch with EE partners, including EEAO and Intertwine to support partnership.

E. Internships and Fellows – Heather and Kim

- a. Heather is re-hiring for the student position but doesn't want to create confusion with terminology. "Leadership fellow" is the term being used by the home department of PSU's Student Sustainability Center. Will follow up with Kim and Bruce.
- b. Board voted to fund Heather Moline's credit costs for internship, recognizing that this should not set a precedent for all interns. Lin abstained, as it is a slippery slope and we have a lot of other priorities for funding, including the Director position.
- c. Added development of formal internship structure to the bike rack. Heather will help establish.

F. Upcoming Events

1. Think Tank– Nov 17, 10:30-12, CEP. New Fellows will attend, along with planning for Symposium.
2. Global RCE Meetings – Indonesia. Jocelyn Gary, an instructor from PPS, and Ibrahim Ibrahim, a high school student from the Muslim Education Trust, will represent GPSEN.
3. End-of-Year Party and Tour of Port of Portland – Dec 15. Port of Portland will host. Please attend.
4. Human Rights Day- will be hosted by UNA. More details to follow.
5. Solar World has offered to host a tour. Frank will help coordinate for winter.
6. See newsletter.

Appreciations and Announcements-

Grateful for all of the work being done, in face of national challenges.

Important to have the support of a strong group of committed people who are resolved to create a better world.

12:10 Adjourn

Bike Rack:

- When does Portland want to host the RCEs of the America conference? Suggested 2018.
- Grant working group needs to do more research on database
- Develop internship process structure
- Establish what topics require a Board vote

Next Meeting:

Thursday, December 8, 2016

10:00 am – 12:00 pm

CLIMB, RM 102